



## TENANT'S 30-DAY NOTICE TO VACATE PREMISES

Tenant's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Apt# \_\_\_\_\_ City: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Tenant hereby gives a thirty (30) day notice of intent to vacate the premises. It is agreed that this notice terminates tenancy on \_\_\_\_\_. Tenant will deliver possession of said premises to management on that day no later than 4:30 p.m. In accordance with the rental agreement this notice is effective as to all occupants of this property.

If the tenant remains in possession without the owner/agent's consent after expiration of the term of the rental agreement or its termination, the owner/agent may bring an action for possession and if the tenant's holdover is willful and not in good faith, the owner/agent may also recover not more than two month's periodic rent or twice the actual damages sustained, whichever is greater.

**It is agreed and understood that premises may be shown at reasonable times prior to the expiration of this notice after the owner/agent issues appropriate notice to enter with either a posted notice or a phone call. Tenants will always receive a 24 hour notice unless otherwise agreed upon.**

**Tenant hereby acknowledges that payment for all utilities is current.**

\_\_\_\_\_  
Tenant

\_\_\_\_\_  
Tenant

Received by COPM on \_\_\_\_\_ @ \_\_\_\_\_

By: \_\_\_\_\_